



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	St.Francis College for Women
• Name of the Head of the institution	Dr.Uma.T
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04023418308
• Alternate phone No.	04023403200
• Mobile No. (Principal)	9849802918
• Registered e-mail ID (Principal)	info@sfc.ac.in
• Address	Street No.6, Uma Nagar, Begumpet
• City/Town	Hyderabad
• State/UT	Telangana State
• Pin Code	500016
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	09/05/1988
• Type of Institution	Women
• Location	Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **Dr.P.Roselin**
- Phone No. **04023403200**
- Mobile No: **9985452043**
- IQAC e-mail ID **iqac@sfc.ac.in**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

<https://sfc.ac.in/pdf/AQAR%202022-23%20final.pdf>

**4.Was the Academic Calendar prepared for that year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://sfc.ac.in/academic-calendar.php>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 4</b>	<b>A</b>	<b>3.05</b>	<b>2021</b>	<b>01/03/2021</b>	<b>28/02/2026</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.46</b>	<b>2012</b>	<b>15/09/2012</b>	<b>14/09/2019</b>
<b>Cycle 2</b>	<b>A</b>	<b>88</b>	<b>2006</b>	<b>02/02/2006</b>	<b>01/02/2012</b>
<b>Cycle 1</b>	<b>Five Star</b>	<b>&gt;75</b>	<b>1999</b>	<b>09/10/1999</b>	<b>08/10/2004</b>

**6.Date of Establishment of IQAC**

**01/07/2000**

**7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
<b>Institution</b>	<b>CURIE care grant for Women PG Colleges</b>	<b>DST</b>	<b>15/03/2022</b>	<b>5985000</b>
<b>Institution</b>	<b>DBT Star college</b>	<b>DBT</b>	<b>01/03/2022</b>	<b>15800000</b>

**8. Provide details regarding the composition of the IQAC:**

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

**9. No. of IQAC meetings held during the year** 18

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10. Did IQAC receive funding from any funding agency to support its activities during the year?** No

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. DBT Star College Scheme 2. DST WISE KIRAN CURIE LAB 3. Introduction of zero hour 4. Syllabus revision 5. UBA initiatives

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
<p>To conduct Student Induction Programme for 1st years - Vidyarambh</p>	<p>The Student Induction Program for the academic year 2023-2024 was successfully conducted on August 8, 2023, at our institution. The program aimed to provide a warm welcome to the newly admitted students, familiarize them with the campus environment, and introduce them to the various clubs, activities, and resources available to enhance their academic journey.</p> <p>Representatives from the Student Council introduced themselves and highlighted their role in student governance, events organization, and fostering a sense of unity among the student body. An introduction to the American Corner, a hub which provides students the chance to explore their academic interests in STEM- related fields and e-sports. The orientation continued with an overview of important student organizations: Francisian Association for Christian Endeavours (FACE), Francis Alumni Association (FAA), Nightingales (music club), and the Placement Cell. Students were informed about the clubs' roles in fostering Christian teachings, promoting creativity, and providing career guidance. After lunch, students attended orientation sessions specific to their chosen academic streams. These sessions provided insights into the curriculum, faculty, and prospects of each stream. Following the orientations, a</p>

	<p>fun and interactive treasure hunt was organised, encouraging students to explore the campus and interact with their fellow peers. The day concluded with an energetic Zumba session, promoting physical activity and team spirit among the students. This session aimed to create a lively and positive atmosphere.</p>
Syllabus Revision	<p>The departments have revised their syllabi with few modifications to the structure, to be implemented in the 2024-25 academic year. The changes include the introduction of additional Skill Enhancement Courses (SECs) and the mandatory inclusion of projects for all undergraduate students.</p>
To Introduce Zero Hour	<p>The concept of Zero hour was introduced to facilitate the extracurricular activities such as guest lectures, seminars, workshops, or other events, without interfering with the regular class schedule. A modified schedule is observed on Fridays to provide a dedicated time for students to engage in additional learning opportunities or activities to enhance their educational experience.</p>
SFC Wings- NCC,NSS,sports, SFC - IRCU,Rotaract,Rangers	<p>NCC The National Cadet Corps (N.C.C.) aims at the development of leadership qualities, strong character and spirit of service and creation of a disciplined force that could be of use in national emergencies. Every year, individual cadets have won laurels for themselves and the college. 5 cadets of NCC</p>

participated in the Republic Day Camp this year held in Delhi. The NSS units I, II, III and IV of the college have organised various community service activities like awareness programs, rallies, seminars, observation of national festivals, social outreach programs during the academic year 2023-24. These activities were supported by the principal Dr Uma Joseph with the active involvement of the program officers Ms Vijaya Kumari, Dr Saritha Aduri, Ms Rajeshwari and Dr Surekha. The Department of Sports at St. Francis College offers several sports activities to help students become physically fit, develop leadership qualities and encourage a spirit of sportsmanship. The college offers regular sports coaching in the mornings, for students who want to compete in inter-collegiate competitions. The students have won many medals in regional national and international level competitions and has also represented Osmania University. SFC Rangers unit with its motto of service to mankind and protection of nature has conducted various activities throughout the academic year 2023-24. The students participated in various activities conducted by the college, District headquarters of Bharat Scouts and Guides and various NGOs across the state. This Wing witnessed a dynamic array of activities throughout the academic year 2023-2024,

aimed at fostering holistic development among students and promoting social responsibility. Many diverse initiatives were undertaken during this period. Rotaract stands for 'Rotary in Action' although the name originally comes from a combination of Rotary and Interact. Rotaract brings people together to exchange ideas with leaders in community development, leadership and professional skills and service for the needy.

To conduct Faculty Induction Program

IQAC and the Faculty Development Program (FDP) Committee convened at the beginning of the academic year in June to plan a series of activities. A Faculty Induction Program is designed to orient and integrate newly recruited academic staff into the institution's culture, policies, and practices. This program typically aims to help new faculty members transition smoothly into their roles and responsibilities, and to support their professional development as educators and researchers. The first session of the Faculty Induction Program began with an orientation. Dr. Uma Joseph, Principal of St. Francis College for Women, warmly welcomed the newly recruited staff. Dr. Mallika Shetty, Vice Principal (Academics), provided a comprehensive overview of academic operations, including the day order system, five-week schedule, college timings, and the three-shift structure. She also demonstrated how to access

	<p>important information on the college website. Dr. Sr. Sujatha, Vice Principal (Administration), detailed technical aspects such as accessing web portals, marking attendance, and submitting leave applications. The further sessions were on Professional ethics, conduct of Internal and End Semester exams, OBE, IQAC and Accreditations, NIRF.</p>
<p>FDP Sessions: Talk on Emotional Leadership</p>	<p>On June 5th , 2023, the Faculty Development Cell of St. Francis College for Women organized a one-day workshop on Emotional Leadership to mark the reopening of the College. The session was led by Dr. Angela Morjani, alumna of the College.</p>
<p>To Conduct Capacity Building Program</p>	<p>A Capacity Building Program for Non-Teaching Staff is designed to enhance the skills, knowledge, and capabilities of administrative, technical, and support staff in educational institutions. This program focuses on improving their efficiency, professional development, and contributions to the overall functioning of the institution. The Department of Computer Science had organized a session on Digital empowerment Cyber security awareness &amp; Best practices. The Psychology department in collaboration with counselling centre organised a talk on Team spirit in workplace on 16th sep 2023. Department of English organised a session on Effective communication &amp; Body Language on 15th July 2023.</p>

<p>Unnat Bharat Abhiyan - Adoption of 5 Villages</p>	<p>St. Francis College for Women is part of the Unnat Bharat Abhiyan 2.0 program as a participating institute initiated by the Ministry of Human Resource Development, Govt. Of India. The programme is inspired by the vision of transformational change in the processes of rural development by leveraging higher educational institutions to help build an Inclusive India. St. Francis College for Women has enrolled in Central Government sponsored program of Unnat Bharat Abhiyan [UBA] and adopted four Thandas and one colony- Lakshmi Nagar from Kandi Mandal of Sangareddy District. As a part of participating institution, the College has undertaken awareness programs on various aspects like Environment Sustainability, Health and Hygiene and Awareness on Social Issues and Government-Sponsored Schemes.</p>
<p>Green initiatives:</p>	<p>Plastic bank was arranged by the Bisleri on LOA with Bottles for Change, Bisleri on 28th August 2023. This is to ensure proper plastic waste Management and Recycling. Department coordinated Mission LiFE Photo booth arrangement 21st September 2023, to promote the themes of Mission LiFE- Save Energy, Save Water, Reduce Waste, Reduce E Waste, Say No to Single Use Plastic, Adopt Healthy Lifestyles and Adopt Sustainable Food Systems. Students were encouraged to take a pledge for practicing the Mission LiFE (Lifestyle for Environment) in</p>

their daily life for better future. Department of Environmental Studies initiated Avani Fair on Fridays, a sustainable product stall on 11th November 2023. Avani Fair is the exhibition cum sale of Compost, Vermicompost, the BioEnzyme based Floor cleaner, Toilet Cleaner, Room Freshener and the Hand wash. This was initiated to make the faculty and students to adapt to sustainable products. Department of Environmental Studies organised a Workshop on the Preparation of BioEnzymes on 4th January 2024 at Govt. Upper Primary School, Manikonda, Hyderabad. 4 Students and 1 Faculty participated. Department coordinated the Leaf Shredder arrangement at Shubhram, the solid waste management area on 21st February 2024. This is to ensure effective Leaf Waste Management.

**Francisian Initiatives for Social Transformation**

Swarnojwala St. Francis College for Women has always considered social awareness as a priority and to be inculcated in the students. Therefore, numerous opportunities are given to students to participate in various social outreach programs. To take our involvement one step deeper we have launched Swarnojwala scheme, a golden Jubilee initiative in 2009. Three deserving students from rural areas each year were adopted and provided best of education, stay, clothing and every facility to watch them grow into

	<p>competent and confident women of India in line with the vision of the College. On date 38 students are beneficiaries and 4 students are currently studying in the College.</p>
<p>To conduct Social Outreach</p>	<p>Every December in the 1st and 2nd week, St. Francis College for Women conducts a Social Outreach Program, DAAN UTSAV. Pratiyarpana is the Social Outreach programme of the college. The entire college goes class-wise to visit Old-age homes, Government schools, Schools for the visually challenged, Homes for the destitute, Institutes for the mentally challenged and other such places that help build awareness and empathy among our students towards the less privileged sections of the society. Each class has visited an institution, provided assistance and spent time with the residents. A sum of ₹4,03,023 has been collected which was spent to provide the needs of 50+ homes. As part of Daan Utsav, the NSS units of the college visited two cancer care centres and also Munjampally Village, Kumuram Bheem Asifabad district, Telangana. The students expressed their gratitude for the opportunity provided by the college, as it allowed them to make a positive impact on the lives of the underprivileged through their collective efforts.</p>
<p>Academic and Administrative Audit</p>	<p>Internal Academic and Administrative audit was held on</p>

	<p>7th August 2023. The Internal Audit was done to check the preparedness of the Departments. The External Audit was conducted on 8th and 9th August 2023. The Audit team comprised of the following Panel members: Prof.M.N. Rajesh Department of History, Hyderabad Central University, Hyderabad, Dr. Sreehari. V Asst Prof Gokaraju Rangaraju Institute of Engineering &amp; Technology, Hyderabad, Prof.Asif Mohammed Pasha Director, CMR University, Hyderabad. The Academic and Administrative audit provided an opportunity for the various departments to showcase their best practices and served as a learning experience for all. It served as a mechanism to monitor and evaluate institutional processes through a well-designed systematic audit procedure.</p>
Feedback:	<p>IQAC initiated the collection of feedback from stakeholders for Academic year 2023- 24 in the month of Oct (odd sem) &amp; March (even sem)2024. Routine Analysis of the stakeholder feedback and appropriate action in areas of concern is expected to help in quality sustenance in the Institution.</p>
To apply for NIRF	<p>Data for NIRF was uploaded. NIRF Ranking- 98 in college category</p>
To submit AQAR	<p>AQAR 2022-23 was submitted</p>

**13. Was the AQAR placed before the statutory body? Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
<b>Governing Body</b>	<b>22/11/2023</b>

**14. Was the institutional data submitted to AISHE ?** **Yes**

- Year

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>St.Francis College for Women</b>
• Name of the Head of the institution	<b>Dr.Uma.T</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone No. of the Principal	<b>04023418308</b>
• Alternate phone No.	<b>04023403200</b>
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<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>09/05/1988</b>
• Type of Institution	<b>Women</b>
• Location	<b>Urban</b>
• Financial Status	<b>UGC 2f and 12(B)</b>
• Name of the IQAC Co-ordinator/Director	<b>Dr.P.Roselin</b>
• Phone No.	<b>04023403200</b>

• Mobile No:	9985452043				
• IQAC e-mail ID	iqac@sfc.ac.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://sfc.ac.in/pdf/AQAR%202022-23%20final.pdf">https://sfc.ac.in/pdf/AQAR%202022-23%20final.pdf</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://sfc.ac.in/academic-calendar.php">https://sfc.ac.in/academic-calendar.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	A	3.05	2021	01/03/2021	28/02/2026
Cycle 3	A	3.46	2012	15/09/2012	14/09/2019
Cycle 2	A	88	2006	02/02/2006	01/02/2012
Cycle 1	Five Star	>75	1999	09/10/1999	08/10/2004
<b>6.Date of Establishment of IQAC</b>			01/07/2000		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
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Institution	DBT Star college	DBT	01/03/2022	15800000	
<b>8.Provide details regarding the composition of the IQAC:</b>					

<ul style="list-style-type: none"> <li>• Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>
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<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>
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<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>
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<p>Green initiatives:</p>	<p>Plastic bank was arranged by the Bisleri on LOA with Bottles for Change, Bisleri on 28th August 2023. This is to ensure proper plastic waste Management and Recycling. Department coordinated Mission LiFE Photo booth arrangement 21st September 2023, to promote the themes of Mission LiFE- Save Energy, Save Water, Reduce Waste, Reduce E Waste, Say No to Single Use Plastic, Adopt Healthy Lifestyles and Adopt Sustainable Food Systems. Students were encouraged to take a pledge for practicing the Mission LiFE (Lifestyle for Environment) in their daily life for better future. Department of Environmental Studies initiated Avani Fair on Fridays, a sustainable product stall on 11th November 2023. Avani Fair is the exhibition cum sale of Compost,</p>

	<p>Vermicompost, the BioEnzyme based Floor cleaner, Toilet Cleaner, Room Freshener and the Hand wash. This was initiated to make the faculty and students to adapt to sustainable products. Department of Environmental Studies organised a Workshop on the Preparation of BioEnzymes on 4th January 2024 at Govt. Upper Primary School, Manikonda, Hyderabad. 4 Students and 1 Faculty participated. Department coordinated the Leaf Shredder arrangement at Shubhram, the solid waste management area on 21st February 2024. This is to ensure effective Leaf Waste Management.</p>
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<p>To conduct Social Outreach</p>	<p>Every December in the 1st and 2nd week, St. Francis College for Women conducts a Social Outreach Program, DAAN UTSAV. Pratiyarpana is the Social Outreach programme of the college. The entire college goes class-wise to visit Old-age homes, Government schools, Schools for the visually challenged, Homes for the destitute, Institutes for the mentally challenged and other such places that help build awareness and empathy among our students towards the less privileged sections of the society. Each class has visited an institution, provided assistance and spent time with the residents. A sum of ₹4,03,023 has been collected which was spent to provide the needs of 50+ homes. As part of Daan Utsav, the NSS units of the college visited two cancer care centres and also Munjampally Village, Kumuram Bheem Asifabad district, Telangana. The students expressed their gratitude for the opportunity provided by the college, as it allowed them to make a positive impact on the lives of the underprivileged through their collective efforts.</p>
<p>Academic and Administrative Audit</p>	<p>Internal Academic and Administrative audit was held on 7th August 2023. The Internal Audit was done to check the preparedness of the Departments. The External Audit was conducted on 8th and 9th August 2023. The Audit team</p>

	<p>comprised of the following  <b>Panel members:</b> Prof.M.N. Rajesh  Department of History,  Hyderabad Central University,  Hyderabad, Dr. Sreehari. V Asst  Prof Gokaraju Rangaraju  Institute of Engineering &amp;  Technology, Hyderabad,  Prof.Asif Mohammed Pasha  Director, CMR University,  Hyderabad. The Academic and  Administrative audit provided  an opportunity for the various  departments to showcase their  best practices and served as a  learning experience for all. It  served as a mechanism to  monitor and evaluate  institutional processes through  a well-designed systematic  audit procedure.</p>
<b>Feedback:</b>	<p>IQAC initiated the collection  of feedback from stakeholders  for Academic year 2023- 24 in  the month of Oct (odd sem) &amp;  March (even sem)2024. Routine  Analysis of the stakeholder  feedback and appropriate action  in areas of concern is expected  to help in quality sustenance  in the Institution.</p>
<b>To apply for NIRF</b>	<p>Data for NIRF was uploaded.  NIRF Ranking- 98 in college  category</p>
<b>To submit AQAR</b>	<p>AQAR 2022-23 was submitted</p>
<b>13.Was the AQAR placed before the statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name of the statutory body	Date of meeting(s)
Governing Body	22/11/2023

**14. Was the institutional data submitted to AISHE ?**

Yes

- Year

Year	Date of Submission
2024	23/12/2024

### 15. Multidisciplinary / interdisciplinary

St. Francis College for Women is a diverse institution that offers a wide variety of programs across multiple disciplines. The college provides 28 undergraduate programs in fields such as Arts, Commerce, Life Sciences, Physical Sciences, Social Sciences, Management, and Vocational Studies. Additionally, there are 9 postgraduate programs in areas including Commerce, Microbiology, Mass Communication and Journalism, Psychology, English, Chemistry, Nutrition, Data Science, and Computer Science. In 2016, the college introduced a Choice Based Credit System (CBCS) and updated the curriculum in 2020 and again in 2023-24 for both undergraduate and postgraduate courses. Students can choose from Generic Elective, Add-On, and Value-Added courses across different disciplines, with a strong emphasis on Human Values and Environmental Studies. The college fosters interdisciplinary research through its state-of-the-art Central Instrumentation Laboratory, equipped with advanced tools. Faculty members collaborate on interdisciplinary projects, supported by grants such as the DST CURIE WISE KIRAN Project, which funds research in Microbiology, Chemistry, and Computer Science, and the DBT Star College grant for the 8 Science Departments, some of which is dedicated to interdisciplinary research. St. Francis College for Women also partners with various institutions and industries through Memorandums of Understanding (MoUs), facilitating faculty and student exchanges.

### 16. Academic bank of credits (ABC):

The Academic Bank of Credits is a progressive step towards modernizing India's higher education system and making it more flexible, accessible, and aligned with global standards. St. Francis College for Women actively supports students in pursuing

higher education opportunities in India and abroad. The college encourages applications to diverse institutions and participation in student exchange programs, broadening students' academic horizons. To streamline academic processes, the college has adopted the Academic Bank of Credits (ABC) system is integrated with the National Academic Depository (NAD). These systems allow students to securely manage, transfer, and verify their academic credits, ensuring a smooth application process. St. Francis College for Women has successfully registered for both the ABC and NAD programs, entering the necessary data to enhance academic transactions. Verification of records is facilitated through Direct Verity's online portal. Committed to continuous improvement, the college will announce upcoming results through the NAD Portal, reflecting its dedication to embracing innovative approaches in academic processes for the benefit of its students.

### **17.Skill development:**

Globally, higher education institutions are increasingly focusing on specialized courses to meet the growing demand for skilled professionals. In alignment with the New Education Policy, our institute has launched the B.Voc (RM&IT) program, offering flexible entry and exit points. To further enhance competencies, a mandatory Skill Enhancement Course (SEC) is integrated across all departments. The institute emphasizes soft skills development through activities like Group Discussions, elocution contests, and active participation in clubs such as COFEE, Spectrum, Expressions, and ARISTA. An Innovation and Incubation Hub fosters technological development, interdisciplinary research, innovation, and industry-academia partnerships. We also integrate certificate courses and online programs from platforms like Coursera and SWAYAM, alongside hosting webinars, seminars, and workshops, ensuring students are well-prepared for the dynamic job market.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institution is committed to integrating the Indian knowledge system, languages, and culture into its strategy. Cultural programs, festivals, and events are regularly celebrated, with departments like Sanskrit, Hindi, Telugu, and English organizing activities focused on Indian language and literature. The Telugu club, Harivillu, plays a key role in promoting regional culture, while Sanskrit studies emphasize Vyakaran, Bharatiya Darshan, and Sahitya. Courses on Indian Heritage and Culture are part of the curriculum to enhance students' understanding of India's

linguistic and artistic traditions. The institution offers practical courses such as Karrassamu, Tie and Dye, Kuchipudi, and Vedic Maths to provide hands-on experiences. Additionally, students are encouraged to enroll in online courses on Indian languages and culture, supporting the National Education Policy (NEP) 2020 goals. The college also observes national and international commemorative days, fostering cultural diversity and raising awareness on important issues.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome-Based Education (OBE) is an educational approach that focuses on ensuring students acquire essential skills and knowledge by the end of their learning journey. At our institution, all departments within the Faculty of Arts, Commerce, Science, and Management have aligned their curricula with the OBE framework. Each course has clearly defined objectives and outcomes, and Course Outcomes (COs) are mapped to Program Outcomes (POs) in a matrix embedded within the syllabi. To support the implementation of OBE, faculty members participate in development workshops and seminars that enhance their understanding of OBE principles and practices. Examinations are aligned with COs, and question papers follow Bloom's Taxonomy. Regular evaluations assess the attainment levels of COs and POs, which are used to guide continuous improvement. In the final semester, students are engaged in industry and research projects, providing them with hands-on experience and exposure to real-world applications.

#### **20.Distance education/online education:**

The institution boasts a highly skilled and well-trained staff adept at delivering effective online education. During the pandemic, the transition to online classes was seamless, utilizing platforms such as Google Meet, Zoom, and WebEx. Teachers have become proficient in these tools, ensuring a smooth learning experience for students. In addition, the institution actively supports faculty in organizing webinars on diverse topics, promoting both knowledge-sharing and professional growth. To further enhance staff expertise in online content creation, the college has established an E Content Development cell. This cell conducts training sessions, webinars, and seminars to equip staff with the necessary skills for producing high-quality online materials and videos. A state-of-the-art Green Matt Studio has also been set up to aid in the creation of professional online content. Looking forward, the institution plans to expand its offerings by introducing online courses for distance learning,

aiming to meet the educational needs of students with greater flexibility and accessibility. This initiative underscores the institution's commitment to adapting to evolving educational trends and embracing innovative learning methods.

## Extended Profile

### 1. Programme

1.1

38

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2. Student

2.1

3495

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2

1133

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3

3427

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3. Academic

3.1

1944

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2	178
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	178
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	677
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	72
Total number of Classrooms and Seminar halls	
4.3	669
Total number of computers on campus for academic purposes	
4.4	775.71136
Total expenditure, excluding salary, during the year (INR in Lakhs):	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Design and Development</b>	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
St Francis College for Women continuously strives to achieve sustainable goals by updating and redesigning the Curriculum once in three years based on current industrial requirements and	

feedback from the various stake holders. The courses offered focus on key areas of employability, entrepreneurship, skill development and research and thus bridge the gap between industry and academics. At all levels, the Curriculum lays the solid foundation of traditional subjects. The newly introduced courses such as Nutrition and Health, Food Safety and Quality Control, Economic Growth, Money Banking and Public Finance, Entrepreneurship, International Financial Management and International Economics, Global Marketing Management, and Environmental Studies (EVS) are all designed on a robust foundational framework. With these enhanced skill-based and academic knowledge, the students can directly step into the world with confidence. Curriculum follows an outcome-based approach, and these are reflected in each course and accomplished through the course objectives and learning outcome. These are further strengthened by imparting subject specific knowledge, both theoretical and practical, through organizing workshops, seminars, group discussions, internships, projects and trainings etc. The students upgrading their knowledge also earn a Non CGPA credit by taking MOOCS courses through NPTEL, NSE certificate, Internships and through various value-added Courses.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_1/111_PO_PSO.pdf">https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_1/111_PO_PSO.pdf</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

33

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

279

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year**

64

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**

38

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College is dedicated to promoting women's empowerment, environmental sustainability, value education, and professional ethics, alongside fostering knowledge acquisition. Its curriculum is enriched through foundation courses and practical experiences such as seminars, workshops, and internships. The College celebrates key national and international events, including Republic Day, Women's Day, Independence Day, Teacher's Day, Human Rights Day, International Yoga Day, and International Men's Day, to instil moral, ethical, and social values in students. Courses like Feminist Politics, Women's Writing, and Women Entrepreneurship are offered to enhance students' awareness of gender equity and women's empowerment. Additionally, a course on Environmental Studies for first-year undergraduates aims to raise environmental consciousness. Students engage in practical activities such as compost preparation and creating herbal cleaners, participating in eco-friendly events organized by NSS, NCC, Prakriti, and St. Francis Green Corps. Social outreach programs are mandatory for all PG students to prepare them for community development work. Courses such as Code of Ethics for Journalists, Legal Ethics, and Business Ethics are designed to reinforce ethical principles, supporting students' integrity and success in their careers and lives.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

22

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

<b>905</b>	
File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.3.4 - Number of students undertaking field work/projects/ internships / student projects</b>	
<b>728</b>	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://sfc.ac.in/iqac_feedback.php">https://sfc.ac.in/iqac_feedback.php</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>A. Feedback collected, analysed and action taken made available on the website</b>
File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://sfc.ac.in/iqac_feedback.php">https://sfc.ac.in/iqac_feedback.php</a>
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment of Students</b>	
<b>2.1.1.1 - Number of students admitted (year-wise) during the year</b>	
1292	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)</b>	
677	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>The institution employs a comprehensive assessment system to evaluate students' learning levels and tailor special programs for both slow and advanced learners. Continuous assessments are used to identify advanced learners, who are then encouraged to serve as peer mentors for slower learners, fostering peer-to-peer learning.</p> <p>The "Student Induction Program" plays a pivotal role in identifying both advanced and slow learners. This program introduces students to the teaching-learning process, college discipline, and various academic schemes, setting the stage for personalized academic support.</p> <p>Slow learners receive targeted assistance, including one-on-one tutoring, remedial classes, and bridge courses. Faculty and peer mentors work closely with these students to address their challenges, identify strengths and weaknesses, and provide</p>	

tailored support. Additionally, Counselling Center "Aasra" also helps them cope with stress and focus on academics.

Advanced learners are given opportunities to further develop their skills through challenging tasks such as paper presentations, case studies, and discussions on current issues. Special emphasis is placed on enhancing research skills and goal-setting.

Additionally, students are encouraged to participate in National Olympiads, like the National Graduate Physics Examination and National Anveshika Experimental Skill Test, and to enroll in SWAYAM-NPTEL courses to further their knowledge and skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sfc.ac.in/AOAR/AOAR_23-24/Criteria_2/221_REMEDIAL_FL.docx">https://sfc.ac.in/AOAR/AOAR_23-24/Criteria_2/221_REMEDIAL_FL.docx</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/10/2024	3495	178

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Our institution adopts a student-centric approach to enhance learning through experiential, participative, and problem-solving methodologies.

**Experiential Learning:** We facilitate experiential learning by ensuring students are actively engaged and able to comprehend academic material at their own pace. Library reference sessions through Infilbnet are encouraged, and students from certain departments are provided with summer internships for hands-on training. Various departments organize field trips and industry visits to enhance the learning experience of the students.

Additionally, students are encouraged to enroll in certification courses on platforms like Coursera to further their skills.

**Participative Learning:** We emphasize participative learning by involving students in both individual and group activities, utilizing innovative teaching methods like group discussions, debates, and seminar presentations to develop various skills. Value-added courses are offered to enhance skill sets, and all students are introduced to human values across all streams.

**Problem Solving:** Our curriculum is designed with specific objectives that prioritize problem-solving skills. Students are encouraged to participate in state, national, and international webinars, seminars, workshops, guest lectures, and summer programs. Opportunities for paper presentations and publications further support their development. Both group and individual projects are integral components of the curriculum, fostering experience in self-management and leadership.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_2/Student_Centric_Methods.pdf">https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_2/Student_Centric_Methods.pdf</a>

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT-enabled tools significantly enhance the teaching and learning process, making them essential in modern pedagogy. Our institution utilizes a variety of these tools to enrich the educational experience.

The IT Department plays a pivotal role in supporting faculty with the use, implementation, and evaluation of ICT tools. Our Learning Management System (LMS) aids in curriculum development, academic scheduling, announcements, examination management, annual reporting, and feedback collection.

Google Classroom is employed for synchronous learning, facilitating communication, collaboration, assignment uploads, continuous assessments, record-keeping, and online evaluations. We also adopt a blended teaching approach using PowerPoint presentations, NPTEL and YouTube videos, Google Slides, Google

Scholar, Microsoft Word and Excel, and Sky Pronunciation in the Language Lab.

The SFC Winnou online portal is utilized for marking attendance, recording continuous assessment marks, fee payment communication, and disseminating circulars and exam dates. The OnEdu app offers similar functionalities for user convenience.

Advanced software and online resources such as MULTISIM, KEIL SIMULATION, Chemdraw, Chems sketch, SPBDV, Protein Modelling, Bioinformatics tools, 3D-QSAR, SEO tools for plagiarism detection, ANOVA, SPSS, R software, AutoDock, ArgusLab, Mestrec, Mercury, and INFLIBNET further contribute to academic quality and support.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://sfc.winnou.net/">https://sfc.winnou.net/</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

101

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution meticulously prepares and adheres to an Academic Calendar, which is collaboratively developed by the Management, Controller of Examinations, and Deans of three faculties. This calendar, detailed in the Francisian Handbook, outlines the institution's Vision and Mission, includes the college prayer song, provides a history of the college, and details department information, committees, examination timelines, and code of conduct guidelines. It schedules daily activities for the academic

year, including national holidays, examination dates, department and mentor meetings, and their respective agendas.

The calendar integrates both top-down and bottom-up approaches. Department heads review and contribute to the academic planner and teaching diary, which are then validated monthly by the Principal to ensure alignment with learners' needs and institutional objectives. Minutes of the meetings of various committees are submitted to the Principal.

Faculty members are required to prepare and submit detailed teaching plans based on the academic calendar and course syllabus. Teaching is carried out according to these plans, with revisions or remedial sessions provided as necessary. At the end of each semester, faculty submit teaching records or diaries that document the actual sessions conducted compared to the planned schedule, ensuring adherence to the academic calendar and institutional goals.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

178

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

60

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

10

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

13 days

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

148

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

During the academic year 2023-2024, the Examination Branch implemented several significant IT reforms to enhance the examination and evaluation processes. These reforms aimed to improve flexibility, ensure equitable evaluation, and timely declaration of results.

Key initiatives included the development of an interface for managing flexible attendance eligibility, and the digitization of answer scripts. Onscreen evaluation of UG papers was introduced, along with QR code encoding for answer scripts, which also include a digital backup. The criteria for differently abled students pass percentages were revised, and a new interface was created to track slow learners' performance from internal assessments. Additionally, semester, yearly, and consolidated marks memos were generated for re-issuing certificates, and the college was registered on the NAD digital locker system.

New reforms for 2023-2024 included online convocation registration for graduated students, the collection of student progression data—including higher studies, competitive exam results, and awards—and the generation of reports for submission to various committees to streamline record-keeping and reporting processes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_2/EXAMINATION_MANUAL.pdf">https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_2/EXAMINATION_MANUAL.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Course Outcomes (COs) are developed for all courses through discussions and planning by the Board of Studies (BOS) and Academic Council, following Bloom's Taxonomy to ensure clear and measurable objectives. Department Heads, subject faculties, and domain experts collaboratively frame these outcomes.

Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and COs are clearly stated and communicated through multiple channels. They are prominently displayed on the institution's website, included in the prospectus, and printed in syllabus copies. Additionally, POs, PSOs, and COs are featured in the academic planner, lab manuals, and feedback and alumni surveys.

At the start of each academic year, teachers receive a general orientation, followed by detailed departmental meetings to review and understand the outcomes. Faculty recruitment focuses on qualifications, experience, and the ability to meet POs and COs, with ongoing encouragement to enhance their subject knowledge in line with market developments. The institution also considers the outcomes of parent universities and other higher education institutions. To support faculty development, the college offers training sessions, workshops, and seminars, aiding in the effective attainment of POs and COs.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://sfc.ac.in/pdf/UG&amp;PG_Programmes_Program-Outcomes,Program-Specific-Outcomes,Course-Outcomes.pdf">https://sfc.ac.in/pdf/UG&amp;PG_Programmes_Program-Outcomes,Program-Specific-Outcomes,Course-Outcomes.pdf</a>

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution adheres to an Outcome-Based Education (OBE) policy to evaluate the attainment of Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). The evaluation process encompasses both Internal Assessments and End-Semester Examinations, with individual faculty members responsible for assessing whether these outcomes are met.

**Programme Outcomes (POs):** These outcomes are established during syllabus formulation and align with the institutional mission. They emphasize understanding fundamental concepts and acquiring new skills and competencies to adapt to a rapidly evolving environment.

**Programme Specific Outcomes (PSOs):** PSOs are designed to address discipline-specific and multi-purpose skills, values, and knowledge areas. They aim to equip students with vocational skills in addition to regular coursework, enhancing their career prospects.

**Course Outcomes (COs):** Each course is crafted with specific objectives to maximize opportunities for employment, further studies, and entrepreneurship. The attainment of COs is periodically reviewed by departments and the institution in collaboration with the Internal Quality Assurance Cell (IQAC). Faculty members are guided on measures to ensure these outcomes are achieved. This comprehensive evaluation ensures that POs and COs align with the college's mission of empowering students and preparing them as agents of change.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://sfc.ac.in/AQAR/AQAR%2023-24/Criteria%202/PO%20CO%20%20ATTAINMENT%202023-24/">https://sfc.ac.in/AQAR/AQAR%2023-24/Criteria%202/PO%20CO%20%20ATTAINMENT%202023-24/</a>

### **2.6.3 - Pass Percentage of students**

#### **2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

1133

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_2/Examination_Annual_Report.pdf">https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_2/Examination_Annual_Report.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

[https://sfc.ac.in/igac\\_feedback.php](https://sfc.ac.in/igac_feedback.php)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

St. Francis College for Women offers holistic education that empowers women with values, commitment, and social responsibility. The college promotes a vibrant research culture through a clear research policy that supports both faculty and students. The Research Cell plays a key role in advancing research activities while adhering to ethical standards set by the ICMR and ICSSR.

The faculty has completed three major and 24 minor UGC-funded projects, one DST Wise Kiran CURIE project, and is currently managing 12 minor projects funded by 1.5 to 2 lakh rupees each. Faculty receive financial incentives for securing patents and publishing in National and International journals. Additionally, they are awarded seed money of Rs 30,000 upon submitting Ph.D. theses, with a pay-scale revision upon award. Promotion is granted to faculty who continue their research post-Ph.D.

The college features advanced research facilities, including the Central Instrumentation Facility-AXIS, DST CURIE lab, and Louis Pasteur Research Lab for Ph.D. students in microbiology. Five faculty members serve as recognized research supervisors. St. Francis College has been awarded DBT STAR College status by the Department of Biotechnology, India, to enhance undergraduate

**science education and infrastructure.**

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://sfc.ac.in/research-policies-followed.php">https://sfc.ac.in/research-policies-followed.php</a>
Any additional information	<b>No File Uploaded</b>

**3.1.2 - The institution provides seed money to its teachers for research****3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)****8,82,500/-**

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<b>No File Uploaded</b>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year****5**

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

117.05560

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://sfc.ac.in/research-projects-publications.php">https://sfc.ac.in/research-projects-publications.php</a>
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

6

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

12

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://sfc.ac.in/research-projects-publications.php">https://sfc.ac.in/research-projects-publications.php</a>
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

St. Francis College for Women is committed to fostering knowledge creation and dissemination among its students through various innovative initiatives. One such initiative is COFEE (Commerce Organization for Emerging Entrepreneurs), established by the Department of Commerce to develop students' organizational, managerial, and leadership skills. The Department of B.Voc RM & IT also launched Bethel Retail Store, offering students hands-on retail management experience to nurture their entrepreneurial abilities.

The Centre for Entrepreneurship Development, Eureka - The Innovation Hub, plays a key role in inspiring students to explore their entrepreneurial potential. It offers workshops led by distinguished speakers from T-Hub, TEDx, and successful entrepreneurs, providing valuable insights into startup culture. The center supports students with resources for implementing business ideas, while industrial visits and SFC Shark Tank events offer mentorship and real-world exposure to entrepreneurship.

In addition to entrepreneurial development, the Department of Environmental Studies organizes Student Volunteering Days every Friday, focusing on solid waste management. Students engage in waste segregation, composting, microgreens cultivation, and bio-enzyme production, fostering environmental awareness and contributing to societal well-being while promoting sustainability. Upon completing the certificate course, their products are showcased and sold. These initiatives equip students with skills to impact both business and environmental sectors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sfc.ac.in/entrepreneurship-cell.php">https://sfc.ac.in/entrepreneurship-cell.php</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

35

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

3

File Description	Documents
URL to the research page on HEI website	<a href="https://sfc.ac.in/research-centre.php">https://sfc.ac.in/research-centre.php</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

49

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

15

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_3/344B_BC.pdf">https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_3/344B_BC.pdf</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

31

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.01332

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

1,17,187

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	<a href="#">View File</a>
List of facilities and staff available for undertaking consultancy	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

St. Francis College for Women has made social awareness a cornerstone of its educational philosophy, nurturing a sense of responsibility and commitment in its students. This commitment is exemplified through the college's National Service Scheme (NSS), which is organized into four units, National Cadet Corps (NCC), Sports (Krida), Rotaract, Rangers, St, Francis Green corps, and the IRCS.

Social outreach and extension activities are intricately woven into the curriculum, undergraduate students benefiting from a dedicated Social Management course. Additionally, postgraduate

students have community outreach as a foundation course in their curriculum.

The college engages in diverse extension activities, including awareness campaigns, health camps, youth empowerment, literacy drives, personality development, and career counseling. It actively contributes to environmental conservation through tree plantation drives, Haritha Haram, and Swachh Bharat Abhiyaan, and provides disaster relief in cyclone and flood-affected areas.

In the month of December, the college organizes a social outreach program "Daan Utsav" where students, guided by their mentors, visit various homes for the elderly, orphanages, and schools for special needs. These experiences help students understand the challenges of underprivileged communities, fostering empathy and a strong sense of social responsibility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sfc.ac.in/social-outreach.php">https://sfc.ac.in/social-outreach.php</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

70

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year****3946**

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7 - Collaboration****3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work****175**

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)****13**

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college boasts state-of-the-art infrastructure that enhances teaching and learning. It features 75 spacious lecture halls with audio-visual facilities and LCD projectors, alongside specialized laboratories equipped with modern instruments. Central facilities include the Computer Center, Central Library, and Internet Resource Center, The American Corner housed in our college offers public programming supported by the U.S. Consulate General in Hyderabad. 1000 Mbps broadband connectivity for staff and students available at all times.

Sports are promoted through an indoor stadium for badminton and table tennis, as well as an outdoor arena for volleyball and throwball. The college also provides a boardroom for meetings and conference halls for seminars where seminars are led by industry and research experts.

Accessibility is prioritized with ramps, elevators, and facilities for challenged students. Additional resources include a Zoological Museum, Sanjeevani-Medicinal Garden, digital museum of plant specimens, hydroponic units, and the Aaram Viram student relaxation area. The Aasra Student Counselling Centre, Health Centre, and water purifying machines further support student well-being. The Research Resource Centre (Axis Lab) enhances research capabilities. Overall, the college is dedicated to fostering holistic growth for students and faculty through high-quality resources and support systems.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sfc.ac.in/facilities.php">https://www.sfc.ac.in/facilities.php</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The saying "a healthy mind resides in a healthy body" holds true across all ages, and the college emphasizes a balance between academics, cultural activities and sports. The institution boasts of a 20,000 sq. ft. auditorium equipped with state-of-the-art acoustics, lighting and a spacious stage, creating an ideal setting for cultural events. Additionally, the college promotes

active participation in sports with its 12,000 sq. ft. multi-purpose indoor stadium, playgrounds, gymnasium, and yoga center, all maintained by the Physical Education Department.

For academic and professional growth, the college offers two large conference halls with over 200 seats for seminars, workshops, and industry interactions. There is also a boardroom and Senate Hall for meetings, both equipped with modern facilities.

The campus is committed to environmental sustainability through its "Shubhram" waste

management initiative, while its green spaces promote a clean and healthy environment. Student welfare is a priority, with a health center for emergencies, a Fitness center, and spaces like Aaharam (canteen), AaramViram (relaxation area), and the American Corner, which supports research and Fulbright fellowship applications. These facilities provide students with comfort and convenience while fostering both their physical and mental well-being.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sfc.ac.in/facilities.php">https://www.sfc.ac.in/facilities.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

62

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

150.88791

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library serves as a crucial hub for student learning, constantly evolving to enhance the user experience. Since the installation of SLIM 21 (version 3.6.0) in 2002, developed by Algorithms Consultants Ltd. Pune, the library has embraced advanced technology like barcodes to streamline operations. This system efficiently manages lending, borrowing, and shelving of various materials, including books, CDs, DVDs and more.

The Integrated Library Management System (ILMS) enables the cataloguing of diverse materials such as books, e-books, films, reports, and pamphlets. SLIM 21 complies with international cataloguing standards and offers modular functionality to automate library processes. It supports both print and digital formats, helping build a digital library that organizes both physical and online resources more effectively.

Key features of ILMS include front desk operations, barcode-based issue and return systems, letter generation, acquisition management, and an online search facility for readers. These services not only enhance library management but also support self-directed learning by providing diverse resources. The learning resource center's primary focus is fostering independent study through various technological tools and well-organized information systems.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sfc.ac.in/library.php">https://www.sfc.ac.in/library.php</a>

### 4.2.2 - Institution has access to the following:

A. Any 4 or more of the above

**e-journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote  
access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**11.5**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

**138**

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**4.3 - IT Infrastructure**

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institution ensures a smooth working environment by regularly maintaining its IT facilities. Professionally qualified staff, supported by lab faculty, oversee the upkeep of computers and ICT tools in classrooms and labs. Faulty components are promptly

repaired or replaced as needed. The entire campus is monitored by 160 CCTV cameras, ensuring the safety of both people and equipment.

An Internet Resource Center with broadband connectivity is available for students and faculty, offering access to online resources and expanding learning beyond the classroom. All staff rooms, labs, and classrooms have Internet and Wi-Fi access, enabling flexible learning anytime, anywhere.

Scheduled practical classes are held in computer labs, with faculty sometimes reserving them for special lessons or online exams. The library is fully automated, further enhancing the learning experience.

Additionally, UPS systems are maintained to ensure uninterrupted power supply. Audio-visual systems, including projectors and audio systems in smart classrooms, are also regularly checked. An EPABX intercom system is in place for efficient internal communication. Campus Wi-Fi is accessible to staff, students, and guests, supporting a fully connected and technologically advanced learning environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3495	650

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

A. All four of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_4/E_CONTENT">https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_4/E_CONTENT</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

651207.00

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The Institution provides state-of-the-art infrastructure, maintained regularly by designated personnel. At various levels, these personnel ensure the optimal utilization of resources and facilities. Professionally qualified staff, along with competent lab faculty, maintain the computers and ICT tools in classrooms and labs. Any faulty computer components are promptly repaired or replaced. Each department's labs are equipped with the latest

technology, and students are guided on the proper use of laboratory equipment. Log and stock registers are maintained, with stock checks conducted annually. Departments submit a list of required equipment and materials for the next academic year, which is reviewed and approved by the principal's office before procurement. Information regarding labs and experiments is frequently updated on notice boards.

The Institution has also established a Research Resource Center, providing a central facility for advanced experiments, projects, and research. This facility includes sophisticated research instruments, as well as maintenance-supported equipment like RO water purifiers, air conditioners, EPABX systems, CCTV, and a Wi-Fi network. The fully automated library houses over 88,000 books, in addition to online resources. Classrooms are equipped with LCD screens, ensuring enhanced learning experiences for students. The infrastructure is supported by periodic maintenance to ensure smooth functioning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sfc.ac.in/facilities.php">https://www.sfc.ac.in/facilities.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

54

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

162

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://sfc.ac.in/">https://sfc.ac.in/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year</b>	
<b>1689</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances</b>	<b>A. All of the above</b>

<b>through appropriate committees</b>	
File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	No File Uploaded
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of outgoing students who got placement during the year</b>	
<b>219</b>	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>5.2.2 - Number of outgoing students progressing to higher education</b>	
<b>194</b>	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year</b>	
<b>5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year</b>	
<b>41</b>	

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

42

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council of St. Francis College for Women is a student-led body dedicated to fostering leadership, communication and teamwork among students. Elected by their peers, the council represents the student community and works closely with the administration to create a vibrant and engaging campus experience.

The council comprises seven positions: President, Vice President, General Secretary (one for undergraduate and one for postgraduate students), Treasurer, Cultural Secretary and Sports Secretary. They play a vital role in organizing campus-wide events advocating for student interests. The council coordinates activities like Fresher's Day, College Fest and Teachers Day. They exhibit their patriotism by actively taking part in the Independence Day March past. They also play a crucial role in the Students Induction Program (SIP), introducing new students to student governance, events organization and campus unity.

In order to respond effectively to medical emergencies, the council underwent rigorous CPR training on 14th February 2024. This training empowers them to contribute to a safer campus environment.

Beyond event planning, the council actively addresses student

concerns, fostering partnerships with teachers, parents and the management. Their efforts empower students to participate meaningfully in campus life and contribute to the development of a well-informed and engaged student community.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

15

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Francis Alumnae Association (FAA) of St. Francis College for Women, established in the year 1994, remains instrumental in strengthening alumni relations and creating a supportive environment for the college. This academic year, FAA actively engaged in

initiatives that enhanced student life, promoted community outreach, supported academic and professional development. Key initiatives included the FAA Champions Induction Programme, which welcomed new students and fostered early involvement with the association. On August 3, the FAA organized a visit to T-Hub, introducing thirty students to innovation and technology. The Student Induction Programme (August 8) outlined the FAA's mission and future activities, while Fly High- Study Abroad event (August 17) offered valuable guidance on international education opportunities.

Other notable events included the Graduation After Party (September 23), a CareerCounselling Lecture in collaboration with ICFAI Business School (October 4) and the 18thAGM (November 20), which approved significant initiatives like gym renovations. The FAA

also led community outreach efforts, which includes the Games Stall at Yuvaflare (November 25) and a Christmas Service Programme (December 11). The year concluded with aDistinguished Alumnae Lecture (February 2), the FAA Reunion (February 17) and theValedictory Program (March 12), reinforcing the FAA's dedication to its community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://sfc.ac.in/faa-annual-report.php">https://sfc.ac.in/faa-annual-report.php</a>

**5.4.2 - Alumni's financial contribution during the year**

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

St. Francis College for Women boasts of a well-defined governance structure and dedicated leadership, closely aligned with its vision and mission. The institution ensures broad stakeholder participation through a structured process that includes the Management, Principal, VicePrincipals (Admissions, Academics, and Research), IQAC, Deans of student affairs, teaching staff, non-teaching personnel, student council members, student representatives, alumni, and parents. This inclusive approach enhances overall college governance of the institution.

The institution operates through various specialized committees such as the Academic Audit Cell, Admission Committee, NIRF Institutional Ranking Committee, Placement Cell, Examination

Committee, Faculty Research Cell, Documentation Committee, IPR Cell, FDPcommittee, student Grievance Cell, Anti-ragging Cell, NSS & NCC, Library and SportsCommittee, and Cultural and Literary Committee. Each committee diligently manages its

functions throughout the academic year, ensuring the smooth execution of scheduled activities. Departmental meetings are also held regularly to review past activities, identify improvementareas, and plan future initiatives. Monthly class mentor meetings facilitate student orientation oncollege regulations, academic progress evaluations, addressing concerns, and attendance monitoring. This cohesive effort ensures that the college remains committed to its goal ofdelivering 'Holistic Education for the Empowerment of Women'.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://sfc.ac.in/vision-mission.php">https://sfc.ac.in/vision-mission.php</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

St. Francis College for Women is distinguished by its practice of decentralization and participative management. Responsibilities are distributed among key positions, including the Principal, Vice Principals, Heads of Departments, and Coordinators for academic programs and committees. Major policy decisions are made through transparent consultations and extensive deliberations, ensuring broad involvement in shaping the institution's direction.

The college emphasizes Participative management with senior faculty participating in the Governing Body, IQAC, and Academic Council. Effective departmental functioning is overseen by Heads of Departments, guided by Deans, while program Coordinators manage academic year planning. The Research Committee directs campus research activities and proposes policies to enhance the research environment. Cross-departmental committees manage various extra and co-curricular activities.

Academic activities are planned with guidance from various statutory committees, adhering to the Management's strategic plan. Feedback from stakeholders is integral to the academic planning process. Departments regularly review curricula and syllabi, with

Boards of Studies offering valuable recommendations. The staff association and staff grievance redressal cell contribute to the management by addressing issues and fostering goodwill among faculty. The institution has successfully executed its current strategic plan and is developing its next strategic plan for 2024-29 through a consultative process.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://sfc.ac.in/pdf/stategic-plan-deployment-report.pdf">https://sfc.ac.in/pdf/stategic-plan-deployment-report.pdf</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Institutional Strategic Plan is developed through extensive discussions involving the Principal, Vice-Principal, and Heads of the Departments. This plan is implemented through the institution's Quality Improvement strategies, aiming to meet stakeholder needs at both national and global levels. The academic curriculum is meticulously designed to maintain the institution's reputation as a premier centre for teaching and learning, promoting participative and experiential education.

The strategic and action plans are structured to enforce quality policies throughout all stages. To achieve the institution's Vision and Mission, the following strategies are adopted:

**Increased Collaboration:** Foster partnerships with Indian and International universities.

**Research Promotion:** Encourage research activities among staff and students.

**Online Learning:** Enhance opportunities for online education.

**Community Outreach:** Provide faculty and students with opportunities to extend their research, teaching, and expertise beyond the campus.

These strategies are designed to ensure the institution remains at the forefront of educational excellence and meets the evolving needs of its stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://sfc.ac.in/pdf/stategic-plan-deployment-report.pdf">https://sfc.ac.in/pdf/stategic-plan-deployment-report.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

St. Francis College for Women operates under a well-structured governance framework that promotes efficient functioning through a participative management approach involving all stakeholders.

1. Sisters of Charity: As the highest administrative body, the institution is managed by the Sisters of Charity, with the Provincial Superior of the Hyderabad Province serving as Chairperson. The trust meets twice a year to oversee key matters.
2. Governing Body: Chaired by the Provincial Superior, the Governing Body approves the institutional plan, academic programs, committees, and ratifies the Academic Council's recommendations.
3. IQAC: Led by the Principal, the Internal Quality Assurance Cell (IQAC) monitors all aspects of college life, ensuring continuous quality improvement and setting performance benchmarks.
4. Academic Council: Headed by the Principal, the Academic Council recommends new programs, approves course decisions, and regulates co-curricular and extracurricular activities.
5. Board of Studies: This body ensures the curriculum aligns with the institutional mission and stakeholders' needs, both nationally and internationally.
6. Finance Committee: It reviews and approves the budget, verifies fee income, and presents audited accounts to ensure effective financial resource management.

The Principal, Vice-Principal, and Deans oversee academic and administrative functions, supported by the Student Council and various student clubs for comprehensive student development.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://sfc.ac.in/pdf/Org%20chart%20.pdf">https://sfc.ac.in/pdf/Org%20chart%20.pdf</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The welfare initiatives consist of:

- Gratuity for the staff
- EPF
- Regular medical checkup for the staff
- Health awareness programmes
- Admission to eligible children of employees for pursuing course of their choice
- Seed money to those who submit their PhD thesis
- Cash incentives for Research articles published by the faculty members
- Sponsorship & On Duty assistance provided to attend National and international academic conferences

- 50% concession in the fees for the children of teaching staff and 75 % concession in the fees for the children of non-teaching staff
- Service protection with extension of maternity leave
- Health Insurance for staff
- The college promotes the career development of its teaching staff by allowing them to pursue higher studies, Faculty Development Programs (FDPs), FIP for the newly recruited staff and participate in various training programs like refresher courses, orientation programs, and short-term courses. Faculty members are also encouraged to attend conferences, workshops, and serve as resource persons, with appropriate financial support provided.
- Award for young innovative Teacher
- Research Award for the staff with maximum contributions to research.
- Capacity Building Programmes for non-teaching staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

40

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

300

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

Regular internal and external audits are conducted to assess the financial position of the college for each academic year. These audits involve the verification and examination of all financial statements and accounts to ensure that they present a true and fair view of the college's financial standing.

Three types of audits are conducted:

1. Internal Audit
2. Audit by the Office of the Commissioner of College Education, Hyderabad
3. Audit by the Office of the Accountant General, Telangana Government

The internal financial audit is performed twice a year. The first audit covers the period from April 1st to December 31st and is conducted in January of the following year. The second audit,

which covers the remaining three months, is conducted in April at the end of the financial year. Chartered Accountants carry out these internal audits.

In addition, the Office of the Commissioner of College Education conducts audits periodically, focusing on the government funds received by the college. If any audit objections are raised, the college addresses and resolves them within 15 days of receiving the audit report. These processes ensure the transparency and accuracy of the college's financial records.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sfc.ac.in/igac_academic_and_administrative_audit_report.php">https://sfc.ac.in/igac_academic_and_administrative_audit_report.php</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

81.83470

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Efforts are made to ensure the optimal use of resources at the college. The primary source of income is tuition fees collected from students, with over 60% allocated to staff salaries. Additional funding is sourced from external programs such as DBT-STAR, DST-CURIE, research projects, and travel grants, consultancy services and alumni contributions. The remaining funds are used for maintenance and other operational expenses.

At the beginning of each year, departments submit their requirements, and a budget is prepared accordingly. Departments then utilize the allocated funds. The college boasts excellent

infrastructure, including modern lab facilities, which are used effectively by the management. Key initiatives in this direction include staggered college timings to optimize resource use. The canteen facility is outsourced, providing the college with regular rental income, and a room is rented out for the sale of stationery. Additionally, the indoor sports stadium is rented for tournaments and other events.

Funds have also been utilized for the installation of two new lifts on campus, with sufficient capacity to accommodate staff, physically challenged students, and heavy items, enhancing accessibility and convenience across the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Quality initiatives and activities of the academic year 2023-24 are as follows:

The concept of Zero Hour was introduced to support academic and non-academic activities without disrupting the regular class schedule.

The syllabus revision was carried out which will be implemented in the year 2024-25. IQAC conducted both external and internal academic audits to enhance educational quality. The DBT Star College scheme and DST WISE KIRAN CURIE Lab offer students access to advanced resources and research opportunities.

Our initiatives are SFC MRP and Unnat Bharat Abhiyan, promoting community engagement and sustainable development. SFC wings- Rotaract, Rangers, Green Corps, and Red Cross foster leadership and social responsibility among students. The Student Induction Program for the first years, enhances smooth student transition

Each month, we focus on specific values and their outcomes, while the Franciscan Launch Forward Program supports outgoing students in their career paths. Faculty Development Programs (FDP), Faculty Induction Programs (FIP) further empower our educators. Green initiatives, highlighted by events like Daanutsav and Walkathon. Additionally, we facilitate coaching for civil service exams through Genesis Academy and maintain strong alumni connections through the FAA. Our Study Abroad Program, in collaboration with Case Western University, Ohio, USA and Summer Immersion Program at California Baptist University broadens academic horizons and global exposure for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sfc.ac.in/AOAR/AOAR_23-24/Criteria_6/6.5/SFCAR.pdf">https://sfc.ac.in/AOAR/AOAR_23-24/Criteria_6/6.5/SFCAR.pdf</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC oversees the development, implementation, and review of feedback from students, faculty, parents, and alumni. Student feedback, collected each semester, is analyzed to enhance teaching and assess learning outcomes. Student Quality Circle representatives provide input on teaching quality and infrastructure, which is shared with the Principal and College Council at the annual internal meeting. Actions taken are recorded in IQAC minutes and communicated to the Governing Body. Additionally, IQAC conducts Academic and Administrative audits, allowing departments to present best practices and promoting collective learning. These audits provide a systematic process to monitor and evaluate institutional performance.

The HOD and staff prepare a departmental planner, while faculty create course plans that are reviewed by the HOD and submitted to the Principal. Faculty follow these plans throughout the semester and submit their teaching methodologies to the IQAC at semester's end. Each faculty member also maintains a teaching diary to document their planning, execution, and any challenges faced.

The enhancement of teaching, learning, and evaluation is supported by faculty self-appraisal, performance reviews by department heads, and student evaluations. The Principal reviews these

insights to ensure necessary actions are taken. Regular meetings among staff and HODs also focus on monitoring students' academic progress.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sfc.ac.in/igac_academic_and_administrative_audit_report.php">https://sfc.ac.in/igac_academic_and_administrative_audit_report.php</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://sfc.ac.in/pdf/SFC%20Annual%20Report%202023-24.pdf">https://sfc.ac.in/pdf/SFC%20Annual%20Report%202023-24.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Francis College (SFC) has been at The forefront of promoting gender equity and empowering women through various initiatives. Our programs and events aim to foster a culture of inclusivity, challenge stereotypes, and promote positive change.

Recent events include a Talk on Personality Development and Menstrual Hygiene, Financial Awareness Programme for Women, and SHE POWER - H3: Health, Happiness, Harmony. The College also organized a Women Safety Awareness Session, Panel Discussion on Women in STEM, and a Guest Lecture on Introduction to Feminism.

Other notable events include Educational Diplomacy - Women in Space, Women and US Education, and Women's Gynaec Care. International Men's Day, International Women's Day was observed and the college conducted an Awareness Program on Women Safety.

Through these initiatives, SFC reaffirms its commitment to promoting gender equity, empowering women, and creating a more just and inclusive society.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_7//711.pdf">https://sfc.ac.in/AQAR/AQAR_23-24/Criteria_7//711.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

St. Francis College has implemented an efficient solid waste management system, ensuring a clean and sustainable campus environment. The college facilitates two-bin segregation, separating biodegradable and non-biodegradable waste.

Biodegradable waste, including kitchen waste from the canteen and garden waste, is transported to the on-campus solid waste

management area, Shubhram. This waste is converted into compost, with the college producing 1200 kg of compost from campus waste.

Additionally, the college has established a worm farming unit for vermiculture and prepares bio-enzymes using vegetable, fruit, and flower waste. These bio-enzymes are utilized as bio-fertilizers and floor cleaners.

The college also has a liquid waste management plant to treat laboratory wastewater and an incinerator for sanitary pad disposal. Non-biodegradable waste is further segregated into metallic, glass, plastic, e-waste, and paper waste, which is then sent for recycling or reuse. Dry waste is sent to waste management organization like Crapbin.

Regular training and guidance are provided to support staff and students to ensure proper solid waste management practices.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for**

A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.7 - The Institution has a disabled-friendly

B. Any 3 of the above

**and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

St. Francis College (SFC) is committed to fostering an inclusive environment that celebrates diversity and promotes tolerance and harmony. Our initiatives aim to break down cultural, regional, linguistic, communal, socioeconomic, and other barriers and thrive towards a unified society.

We observe Telangana Formation Day, Independence Day, and other significant events to promote national unity and pride. Our community outreach programs, such as Caring Hands, provide health check-ups for the specially-abled and elderly. We also organize visits to leprosy homes, schools for the visually challenged, and rural areas to promote social awareness and responsibility.

Our campus events, such as Yuvaflare, Glee, Ethnic Day, and Parampara, celebrate cultural diversity and promote inclusivity. We also observe Sadhbhavana Diwas, International Men's Day, and Daan Utsav to promote communal harmony and social responsibility. Through these initiatives, SFC strives to create a tolerant and harmonious environment that values diversity and promotes social

**cohesion**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

St. Francis College (SFC) is committed to sensitizing its students and employees to their constitutional obligations, values, rights, duties, and responsibilities as citizens. Throughout the year, the institution organizes various events and programs to promote civic awareness and responsibility.

We celebrated Independence Day and Republic Day with great fervor, emphasizing the importance of national unity and pride. Our NSS unit observed Swachhata Hi Seva, promoting cleanliness and community service. The Department of Public Administration commemorated Election Day with a talk on "Good Governance Initiatives in India" and observed National Voters' Day.

Additionally, we organized a Traffic Awareness Programme, emphasizing road safety and responsible citizenship. Our institution strives to instill in its students and employees a deep understanding of their constitutional obligations, encouraging them to become responsible, informed, and engaged citizens.

To motivate the students further a large size picture of the first members of the constituent assembly is framed and placed in a prominent place to kindle the curiosity of the students to know about their contribution.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At St. Francis College (SFC), we believe that commemorations and observances serve as poignant reminders of our collective responsibility to create a better world. Throughout the year, our institution observes various national and international days, each carrying a unique significance and message. From celebrating Telangana State Formation Day to observing World Environment Day, International Women's Day, and World AIDS Day, we recognize the importance of raising awareness by observing International Day Against Drug Abuse & Illicit Trafficking, International Drug Abuse Awareness Week, Awareness of Cancer for a Cancer-free World, promoting education by celebrating National Statistics Day, International Education Week, National Mathematics Day, and fostering a sense of community by the way of observing Independence Day, Telugu Bhasha Dinotsavam. These commemorations inspire us to reflect on our values, challenge our assumptions, and strive for positive change.

As we observe these special days, we reaffirm our commitment to

promoting social responsibility, environmental sustainability, and human well-being. We encourage our students, faculty, and staff to engage in meaningful discussions, participate in awareness campaigns, and embody the values that these commemorations represent.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Best Practise-1:

#### Comprehensive Support System (CSS) - Fostering Well-being and Success

St. Francis College's Comprehensive Support System (CSS) provides emotional, financial, and academic support to students, teaching, and non-teaching staff. The program targets vulnerable groups, offering personalized counseling, fee exemptions, financial aid, and mentoring. For staff, it provides emotional support, economic assistance, and professional development opportunities. The CSS has enhanced overall well-being, improved institutional culture, and increased staff morale, demonstrating our commitment to fostering a supportive environment for all members of the academic community.

### Best Practise -2 Elevate: Upskilling School Teachers an SFC Initiative

St. Francis College launched "Elevate," an initiative to upskill school teachers in promoting healthy living and scientific literacy. The program bridged the gap between theoretical knowledge and practical application. Hands-on training programs were conducted for 29 teachers, covering biomolecules, nutrition, and biological experiments. The initiative enhanced teachers'

practical skills, awareness, and teaching effectiveness, aiming to spark interest in lifesciences among students and foster a ripple effect on community health.

File Description	Documents
Best practices in the Institutional website	<a href="https://sfc.ac.in/iqac_bestpractices.php">https://sfc.ac.in/iqac_bestpractices.php</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

#### Village Vanguard Program of SFC

St. Francis College for Women is dedicated to empowering rural communities through various initiatives. Our Village Vanguard Program encompasses multiple projects, including the Swarnojwala Rural Student Adoption Scheme, Vajrojwala Village Adoption Scheme, Social Intern Projects, and collaborations with NGOs like Street Cause.

Through Swarnojwala, we adopt deserving students from rural areas, providing comprehensive support for their education and personal growth. Vajrojwala focuses on holistic development of adopted villages, addressing health, hygiene, education, and employability skills.

Our institution also participates in Unnat Bharat Abhiyan (UBA), aligning with its visionary goals. We've adopted five villages in Sangareddy District, conducting a comprehensive household survey to identify developmental gaps.

Additionally, our students engage in Social Intern Projects, visiting old age homes and orphanages to offer support and companionship. We also collaborate with Street Cause, a student-managed NGO, to raise funds for infrastructural development projects in rural areas.

Through these initiatives, St. Francis College for Women reaffirms its commitment to inclusive rural development, empowering

communities, and fostering a sustainable future.

File Description	Documents
Appropriate link in the institutional website	<a href="https://sfc.ac.in/igac_bestpractices.php">https://sfc.ac.in/igac_bestpractices.php</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### Plan of Action:2024-2025

- New programmes-Introduction of MBA,MLP,MES
- Implementation of Revised Syllabus
- Internal & External Audit
- ISO and International Accreditations
- Orientation towards & Preparedness for the reformed NAAC Accreditation.
- MoU s & International Collaborations
- Study Abroad Program in collaboration with Case Western University, Ohio, USA
- Student induction programs
- Value of the month
- Franciscian launch forward program
- FDP, FEP and CBP programs
- Daanutsav